

Cormorant Lakes Watershed District

Board of Managers, Regular Meeting

Monday, August 2, 2010

The regular meeting of the Cormorant Lakes Watershed District (CLWD) Board of Managers was held on Monday, August 2, 2010 in the Cormorant Town Hall, Cormorant Room, 10929 County Highway #5, Cormorant, MN.

Those present were; managers Beaudine, Moritz and Peterson; inspector Struble; co-administrators Henrikson and Olson; advisory members Maggie Metcalf, Gene Olson and Orvis Olson; Grant Johnson; and Moriya Rufer from RMB Environmental Laboratories.

Chairperson Peterson called the meeting to order and presented the agenda.

The Treasurer's account report filed for the meeting was \$237,058.32. Minutes from the July 6 hearing and regular meetings were presented and filed.

Struble gave his inspection report, which was filed

Grant Johnson's permit for a culvert replacement was signed (see July 6, 2010 Hearing minutes).

Improvement of drainage into Bijou near the intersection of West Alpine Lane and Hunter Road was discussed. Property owners near the drainage channel are interested in the improvements; easements will be requested of them so the Watershed can do the necessary improvement and ongoing maintenance. Beaudine will meet with Erik Jones of Houston Engineering to review the project. Once easements are in place, bids will be requested to re-structure the channel and install rip-rap.

Discussion of the center culvert in the Middle-to-Big Cormorant channel included replacement of the culvert with a higher-capacity one and installation of rip-rap in the channel to County 5. Bids will be requested from area contractors for that work. Moritz entered a motion, seconded by Beaudine, to authorize Moritz to sign a permit request to the DNR to complete the work. The motion carried unanimously.

Moritz will contact officers of the Pelican Lake associations regarding finalizing the agreement on outflow volume from the Big Cormorant structure.

Henrikson noted that the 2011 budget is due to be completed. Major items in 2011 will include the West Alpine Bijou project, replacing the middle culvert on the Middle-to-Big Cormorant channel, cleaning and maintenance of the Big Cormorant outlet structure, starting the process of improving the Middle Cormorant outflow under County 5 and some increase in salaries due to the increase to 5 managers. There are sufficient reserves to handle some increase in expense, so in discussion the managers agreed to hold the budget to the same as last year. A public hearing will be scheduled, and Olson will place notices of the hearing in the Detroit Lakes paper. The proposed budget will be sent to the Becker County Auditor, with copies to the Becker County Administrator.

The proposed budget is as follows:

Item	Budget Amount
• Managers expense and payroll	28,000.00
• Projects and Maintenance	47,000.00
• Engineering Fees	23,000.00
• Professional Services	10,000.00
• Legal Services	8,000.00
• Office Expenses	2,000.00
• Insurance	1,000.00
• Memberships and Dues	1,000.00

Cormorant Lakes Watershed District

Board of Managers, Regular Meeting

Monday, August 2, 2010

• Seminars and Meetings	3,000.00
• Printing and Publications	1,000.00
• Testing	5,000.00
• Rent	<u>500.00</u>
Total	129,500.00

Olson will check into guidelines for levels of watershed funds relative to the district taxable market value (or other metrics).

Salaries were discussed. Olson will continue as an independent contractor to the end of the year, then switch to salaried. He will also investigate salary comparables and options (for example, weekly salary instead of hourly) with similar organizations and with appropriate agencies.

Olson will prepare a letter to the County Administrators regarding the upcoming Manager term expiration/renewal (Peterson).

Moriya was on hand to review the agenda for the August 16 public meeting. She went over the current plan (1999), reviewing the status of items documented in it. The agenda for the meeting will include introductory remarks by one of the Managers. Moriya will lead a brainstorming session to capture comments and suggestions from the audience on large easel sheets posted around the room. She will ask the Detroit Lakes newspaper to publish an article about the upcoming meeting. Olson will post the current plan on the website, www.cormorantlakeswatershed.org.

No bills were presented for payment

The next (mid-month) meeting will be Monday, August 16 at 6:30 PM in Cormorant Center, beginning with the 10-yr. management plan public meeting.

Chairman Peterson adjourned the meeting.

Respectfully submitted

Jeff Moritz, Secretary

Prepared by Sherwood Olson, Co-Administrator